

Spruce Creek Trails Association (SCTA)

BOARD MEETING MINUTES

July 8, 2025

A meeting of the SCTA Board was called to order at 6:05 pm by President, Margaret Baznik-Sanders. The meeting was held at the SCTA pavilion.

Board members present: Margaret Baznik-Sanders (President), Travis Day (Vice President), April Johnson (Secretary), Karen Wappelhorst (Treasurer), Samantha Perry, Daniel Johnson

Absent: Terry Stedman, Cindy Stedman and Marilyn Spoon.

Guests: Laurie LeRoy and Sue Bertch

ADMINISTRATION REPORTS

MEETING MINUTES – The minutes from the June 9, 2025, meeting were submitted by April Johnson. The minutes were approved by all board members present and Cindy and Marilyn via email. Did not vote: Terry Stedman.

EMAIL VOTES – April Johnson reported on four email votes conducted since the last board meeting:

1. **June 17:** Terry Stedman requested approval for \$350 for a load of crusher run for the Crockett Creek trail workday.
 - **Approved by:** Travis Day, Samantha Perry, Karen Wappelhorst, Margaret Sanders, Marilyn Spoon, April Johnson, Daniel Johnson, Terry Stedman (8)
 - **Did not vote:** Cindy Stedman
2. **June 19:** Approval of the name "Hitchin' Post Trail" for the trail between Cumberland Valley Trailhead and Indian Rock Trail, as recommended by the Maps & Trails Committee.
 - **Approved by:** Travis Day, April Johnson, Margaret Sanders, Samantha Perry, Marilyn Spoon, Daniel Johnson, Terry Stedman, Karen Wappelhorst, Cindy Stedman (9)
3. **June 19:** Approval of the updated Maps & Trails Committee member list

Committee Members: Laurie LeRoy (Chair), Cindy Stedman (Board Representative), Sue Bertch, April Johnson, Samantha Perry, Karen Wappelhorst, Monica Quarmby, Daniel Johnson, and Terry Stedman.

- **Approved by:** Travis Day, April Johnson, Margaret Sanders, Samantha Perry, Marilyn Spoon, Daniel Johnson, Terry Stedman, Karen

Wappelhorst (8)

- **Did not vote:** Cindy Stedman.

4. **June 23:** Terry Stedman requested approval for \$733.65 for a culvert for an emergency trail repair between Taft Story and Indian Rock.

- **Approved by:** Cindy Stedman, Margaret Sanders, Travis Day, Marilyn Spoon, Karen Wappelhorst, Samantha Perry, Daniel Johnson, Terry Stedman (8)
- **Did not vote:** April Johnson.

TREASURER'S REPORT – Karen Wappelhorst presented the treasurer's report for the period ending June 30, 2025. She reported a current checking account balance of \$15,292.63, with income of \$255.00 and expenses of \$153.09 since the last report. The motion to approve was made by Samantha Perry and seconded by April Johnson.

The report was approved by all board members present: Margaret Baznik-Sanders, Travis Day, April Johnson, Karen Wappelhorst, Samantha Perry, Daniel Johnson (6)

MEMBERSHIP REPORT – April Johnson reported a total of 122 current memberships, an increase of four since the last meeting. The breakdown is as follows:

- **Class A (Individual Property Owner):** 104 (85%)
- **Class B (Business Property Owner):** 5 (4%)
- **Class C (Individual Non-Property Owner):** 10 (8%)
- **Class D (Business Non-Property Owner):** 2 (2%)
- **Class E (Developer):** 1 (1%)

The report was approved by all board members present: Margaret Baznik-Sanders, Travis Day, April Johnson, Karen Wappelhorst, Samantha Perry, Daniel Johnson (6)

COMMITTEE REPORTS

MAPS AND TRAILS COMMITTEE – Laurie LeRoy reported that a committee meeting will be scheduled soon.

WELCOME COMMITTEE – Kathy Brown is the committee chair. Cindy Stedman was added to the committee as the Board Representative. Margaret reported that 40+ people attended the July 4th event.

BY-LAWS COMMITTEE – Laurie LeRoy reported that she will draft a final document

of all by-law amendment recommendations for the board to approve. Once the document is approved and posted to the website, the committee will be dissolved.

TRAIL MAINTENANCE – Daniel Johnson reported that addressing erosion on the Evergreen trail is the top priority. Daniel Johnson and Terry Stedman will assess the Wild Cat Den trail.

SIGNS COMMITTEE – Laurie LeRoy reported that Phases I & II of the sign project are complete. Many thanks to Jay Light for his continued handiwork on the signs and for clearing trail after the last sign placing trip. Karen Wappelhorst was officially added to the committee as the Board Representative. Laurie LeRoy is Chairman. Other members include Jay Light and Monica Quarmby.

SOCIAL MEDIA & TECHNOLOGY REPORTS

WEBSITE – Sue Bertch reported that the website has reached 15,000 page views since the counter was installed.

FACEBOOK – April Johnson reported the Facebook group has grown to 1,300 members.

SCTA CLOUD – April Johnson confirmed that board access has been updated for new members.

More Discussions

BSF PARTNERSHIPS – Margaret will complete and return the Adopt-A-Trail form. Discussions are ongoing with BSF representatives for a joint project in September.

BANK SIGNATURES – The bank requires the June 9th meeting minutes to update account signatories. Laurie LeRoy will be removed, and Margaret Baznik-Sanders will be added. Samantha Perry will remain a signator.

CONFLICT OF INTEREST FORMS – All board members have signed except for Terry Stedman. He is expected to sign soon.

PAVILION WORK DAY – The work day to seal the picnic tables was moved to August 2, 2025. Margaret will research the cost of materials.

PAVILION MAINTENANCE – The board discussed the need to stain the pavilion. The board will research costs for materials and for potentially hiring someone to stain the structure.

COMMUNITY EVENTS – Daniel Johnson will contact the local rescue squad to arrange a presentation for the community in the fall. The board also discussed hosting other events, like line dancing, and Karen Wappelhorst will research the cost of a screen and sound system for movie nights.

FUNDRAISING – A community yard sale will be held on October 18, 2025, in conjunction with the potluck. Laurie LeRoy agreed to be the chairman of the 2025 Yard Sale Committee. Travis Day will be the Board Representative on that committee.

Samantha, April and Laurie will research artwork for new SCTA t-shirts.

ANNUAL POLICY REVIEW – The annual policy review will take place at the August 11th Board Meeting. April Johnson will distribute all current policies to board members prior to the August 11th meeting.

Increasing 2026 membership fees – The board discussed a small increase in membership fees to cover increasing costs. More discussion is required.

TABLED FOR FUTURE DISCUSSION

- Organizing a scavenger hunt for Spring 2026.
- Researching the cost and feasibility of a storage building.

There being no further business, the meeting was adjourned at 7:53 pm.